

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Date]

Dear [Teacher's Name],

I hope this letter finds you well. I am writing to apologize for [briefly explain what happened, e.g., not completing my homework, being disruptive in class, etc.].

I realize that my behavior was not appropriate, and I understand how it affected you and my classmates. I am truly sorry for any trouble I may have caused.

I promise to do better in the future by [mention how you plan to improve, e.g., turning in my assignments on time, being more respectful in class]. Thank you for your understanding. I appreciate your support and guidance.

Sincerely,

[Your Name]
[Your Grade/Class]