

Dear [Parent's Name],

I hope this message finds you well! I am excited to share some wonderful achievements that [Child's Name] has accomplished recently.

1. ****Academic Achievement****: [Describe the specific academic achievement, e.g., "In math, [Child's Name] scored 95% on their recent test!"]

2. ****Extracurricular Success****: [Highlight an achievement in extracurricular activities, e.g., "During our recent art competition, [Child's Name] won first place with their fantastic painting."]

3. ****Personal Development****: [Mention any personal or social development, e.g., "[Child's Name] has shown great improvement in teamwork during group projects."]

I am incredibly proud of [Child's Name] and their hard work. Please feel free to share this news with your family and friends!

Best regards,

[Your Name]

[Your Position]

[School/Class Name]

[Contact Information]