

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]  
[Recipient's Name]  
[Title]

Kaiser Permanente

[Office Address]  
[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to express my interest in applying for a position at Kaiser Permanente. With a background in [Your Field/Area of Expertise] and a strong commitment to [Core Values or Mission relevant to Kaiser], I am excited about the opportunity to contribute to your esteemed organization.

Throughout my career, I have [Briefly outline relevant experience, skills, and achievements]. My experience at [Previous Employer/Institution], where I [Specific Duties or Accomplishments], has equipped me with the skills necessary to thrive in a collaborative and patient-centered environment like Kaiser.

I am particularly drawn to Kaiser Permanente due to [Specific Reason related to their mission, values, or programs]. I believe that my [Specific Skills or Experiences] align well with the qualities sought in your team.

I have attached my resume for your review and would appreciate the opportunity to discuss my application in further detail. Thank you for considering my application. I look forward to the possibility of contributing to the exceptional care provided by Kaiser Permanente.

Sincerely,  
[Your Name]