

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]
[Date]

[Hiring Manager's Name]
Kaiser Permanente
[Company Address]
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the [Specific Position Title] at Kaiser Permanente as advertised on [where you found the job listing]. With my background in [your field or area of expertise], I am excited about the opportunity to contribute to [specific aspect of Kaiser Permanente's mission or values].

I hold a [Your Degree] in [Your Field] from [Your University], and I have [number] years of experience in [relevant experience]. My previous role at [Previous Company Name] allowed me to develop skills in [specific skills related to the job], which I believe align with the needs of your team.

I am particularly drawn to Kaiser Permanente's commitment to [specific value or initiative], and I am eager to bring my expertise in [specific area] to support your efforts in [related goal or initiative]. I am impressed by [mention a specific project or achievement of Kaiser Permanente] and would be honored to contribute my skills to help further those achievements.

Thank you for considering my application. I look forward to the opportunity to discuss how my background, skills, and enthusiasms align with the goals of Kaiser Permanente. Please feel free to contact me at [your phone number] or [your email] to arrange a conversation.

Sincerely,
[Your Name]