

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Your Email]
[Your Phone Number]
[Date]

[Hiring Manager's Name]
Kaiser Permanente
[Facility Address]
[City, State, ZIP Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the Medical Assistant position at Kaiser Permanente, as advertised [where you found the job listing]. With my background in healthcare and patient support, I am confident in my ability to contribute effectively to your team and provide high-quality care to patients.

I have [number] years of experience as a medical assistant, where I have developed strong skills in [mention relevant skills, e.g., patient care, taking vital signs, administrative tasks]. My experience includes [briefly describe relevant experience or responsibilities]. I am particularly drawn to Kaiser Permanente's commitment to [mention any specific value or initiative of the organization] and believe my skills align well with your team's mission.

I am excited about the opportunity to bring my unique talents to Kaiser Permanente and assist in providing exceptional patient care. I would welcome the chance to discuss how my background, skills, and enthusiasms can benefit your team.

Thank you for considering my application. I look forward to the opportunity to speak with you.

Sincerely,
[Your Name]