

[Your Address]
[City, State, ZIP Code]
[Email Address]
[Date]

Dear Karen,

I hope this letter finds you in great spirits! It feels like ages since we last caught up, and I wanted to take a moment to reach out and see how you've been.

I've been thinking about our last conversation and how much I enjoyed hearing about your recent adventures. It's always inspiring to hear about your travels and the new experiences you are having. I can't wait to hear more details, especially about [specific place or experience she mentioned].

Things have been going well on my end. [Briefly share a personal update, such as work, family, or a recent event]. I recently started [new hobby or activity], and it's been a lot of fun!

Let's plan a time to catch up soon. I'd love to hear all about your plans for the upcoming months. How about a coffee date next week? Just let me know what works for you!

Take care, and I look forward to hearing from you soon!

Warmest regards,

[Your Name]