

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

Dear Karen,

I hope this letter finds you in great spirits! I've been thinking about all the amazing moments we've shared over the years and just wanted to take a moment to express how much your friendship means to me.

From our endless chats over coffee to our spontaneous adventures, I truly cherish every memory we've created together. Your support during tough times has always been a source of strength for me. I admire your kindness, humor, and the way you light up a room with your presence.

I look forward to many more adventures and fun times ahead. Let's plan a get-together soon--I miss our long talks and laughter!

Take care and talk soon!

With all my love,

[Your Name]