

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Kaiser Permanente
[Office/Department Name]
[Office Address]
[City, State, Zip Code]

Dear [Recipient's Name or "Kaiser Permanente Team"],

I am writing to provide feedback regarding my recent experience with your services on [specific date or time period].

Firstly, I want to commend [specific team, department, or individual] for their [positive aspects, e.g., professionalism, kindness, promptness]. I appreciate [specific example of good service or support].

However, I encountered some challenges with [describe the specific issue or area of concern]. This [explain the impact it had on your experience, e.g., delayed care, misunderstanding, communication issues].

I believe improvements can be made in this area, such as [suggest any recommendations for improvement].

Thank you for taking the time to consider my feedback. I value the care provided by Kaiser Permanente and look forward to seeing enhancements in the future.

Sincerely,

[Your Name]

[Your Member ID (if applicable)]