

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
[Recipient Name]
[Title]
Khan Academy
[Address]
[City, State, Zip Code]
Dear [Recipient Name],
[Opening Paragraph: Introduce yourself and the purpose of your letter.]
[Body Paragraph(s): Provide details, express your thoughts, or ask
questions related to Khan Academy.]
[Closing Paragraph: Summarize your request or thoughts and express
appreciation.]
Sincerely,
[Your Name]
[Your Contact Information]