

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Date]  
[Recipient Name]  
[Title]

JYP Entertainment  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to [state the purpose of the letter, e.g., express my interest in a collaboration, inquire about job opportunities, etc.].

[Provide details about your request or topic, including any relevant background information and key points that support your purpose.]

I believe that [insert how your proposal aligns with JYP Company's goals or values]. I am looking forward to your response and hope to discuss this opportunity further.

Thank you for considering my [request/proposal].

Sincerely,  
[Your Name]