

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Company Name: JYP Entertainment]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in applying for the [specific position or program] at JYP Entertainment. As a passionate [singer/dancer/actor etc.], I have honed my skills through [briefly mention relevant experience or training] and have a strong desire to contribute to the vibrant environment of JYP.

I have attached my [resume/audition tape/portfolio] for your review. I am excited about the opportunity to showcase my talents and be part of a leading entertainment company known for its innovation and creativity. Thank you for considering my application. I look forward to the possibility of contributing to JYP Entertainment.

Sincerely,  
[Your Name]