

[Your Name]
[Your Title]
JW Marriott [Location]
[Hotel Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Agency Name]
[Agency Contact Person]
[Agency Address]
[City, State, Zip Code]

Dear [Agency Contact Person],

I hope this message finds you well. I am writing on behalf of JW Marriott [Location] to explore an exciting opportunity for collaboration between our hotel and [Agency Name].

As a leader in hospitality, we are committed to providing exceptional experiences for our guests, and we believe that partnering with your agency could enhance the travel offerings we provide.

We would love to discuss potential joint marketing initiatives, exclusive offers for your clients, or any other collaborative ideas that could benefit both our organizations.

Let's schedule a meeting at your convenience to discuss this exciting opportunity further. Please feel free to reach out via email or phone.

Thank you for considering this partnership. We look forward to the possibility of working together.

Warm regards,

[Your Name]
[Your Title]
JW Marriott [Location]