

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee's Name]
[Institution/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Scholarship Committee's Name or "Members of the Scholarship Committee"],

I am writing to express my interest in the [Scholarship Name] offered by [Institution/Organization Name]. I am currently a [Your Year, e.g., sophomore] at [Your School/University Name], pursuing a degree in [Your Major/Field of Study].

[In this paragraph, discuss your academic achievements, relevant experiences, and any extracurricular activities that highlight your qualifications for the scholarship.]

I am particularly drawn to the [specific aspect of the scholarship or organization] because [explain your motivation and how it aligns with your goals]. This scholarship will significantly assist me in [explain how the scholarship will benefit you].

I am committed to [discuss your future aspirations and how they relate to the scholarship]. I believe that with the support of the [Scholarship Name], I will be able to achieve my goals and contribute positively to my community.

Thank you for considering my application. I look forward to the opportunity to further discuss my qualifications and aspirations.

Sincerely,
[Your Name]