

[Your Company's Letterhead]

[Your Company's Name]

[Your Company's Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

This letter serves as a formal experience certificate for [Employee's Name], who has been employed with us as a Grocery Store Keeper from [Start Date] to [End Date]. During this period, [he/she/they] demonstrated excellent skills in managing inventory, assisting customers, and maintaining the overall appearance of the store.

[Employee's Name] was responsible for:

- Receiving and organizing merchandise deliveries.
- Monitoring stock levels and reordering items as needed.
- Assisting customers with inquiries and ensuring customer satisfaction.
- Maintaining cleanliness and orderliness in the store.
- Overseeing cash register operations and handling transactions.

[He/She/They] displayed a strong work ethic, attention to detail, and the ability to work well under pressure. [Employee's Name]'s contributions significantly improved the operational efficiency of our grocery store, and [he/she/they] was an integral part of our team.

We wish [Employee's Name] all the best in [his/her/their] future endeavors. If you have any further questions, please feel free to contact us.

Sincerely,

[Your Name]

[Your Position]

[Your Company's Name]