

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[US Department of State]  
[Visa Office Address]  
[City, State, Zip Code]

Subject: JW Visa Support Letter for [Recipient's Name]

Dear Sir/Madam,

I am writing to express my support for the JW visa application of [Recipient's Name], who is [a description of your relationship, e.g., my spouse, my child, a close friend]. I am currently residing at [Your Address] and have known [Recipient's Name] for [duration].

[Describe the circumstances under which you met and your relationship, including any relevant details about your professional background, qualifications, and the purpose of the recipient's visa application.]

[Include a statement about your willingness to assist the recipient, e.g., providing accommodation, financial support, or guidance during their stay.]

I believe that [Recipient's Name] will contribute positively to [briefly explain how they enrich your life or community]. Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you require any further information or clarification.

Thank you for considering this application.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]