```
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]
Subject: JW Visa Arrival Letter
Dear Sir/Madam,
I am writing to inform you of my arrival in the United States under the
J-1 visa program.
1. **Personal Information**:
 - Full Name: [Your Full Name]
 - Passport Number: [Your Passport Number]
 - Visa Type: J-1 (Exchange Visitor)
 - Program Sponsor: [Sponsor Organization Name]
- Program Start Date: [Start Date]
2. **Arrival Details**:
 - Date of Arrival: [Date of Arrival]
 - Port of Entry: [Airport/City of Entry]
- Duration of Stay: [Duration]
3. **Contact Information**:
 - Local Address in the U.S.: [Your U.S. Address]
- Contact Number during Stay: [Your Local Contact Number]
I understand the responsibilities and reporting requirements associated
with my J-1 visa status and am excited to begin my program in the United
States.
Thank you for your assistance.
Sincerely,
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[Your Name]

[Your Signature (if sending a hard copy)]