

****Template for JW Visa Letter****

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Consulate/Embassy Name]

[Consulate/Embassy Address]

[City, State, Zip Code]

Subject: JW Visa Application Support Letter

Dear Sir/Madam,

I am writing to support [Applicant's Name], who is applying for a JW visa to participate in [Program/Event Name] at [Institution/Organization Name] located in [City, Country].

****Applicant Information****

- Full Name: [Applicant's Full Name]

- Date of Birth: [Applicant's Date of Birth]

- Passport Number: [Applicant's Passport Number]

- Relationship to the Applicant: [Your Relationship, e.g., supervisor, colleague, etc.]

****Program Details****

- Program/Event Name: [Name of Program/Event]

- Duration: [Start Date] to [End Date]

- Description: [Brief description of the program/event, including its relevance and significance.]

****Purpose of Visit****

The purpose of [Applicant's Name]'s visit is to [explain the purpose of the visit, what they will do, and its importance].

****Financial Support****

[If applicable, include details about financial support provided, such as sponsorship or coverage of expenses.]

****Conclusion****

I kindly request your favorable consideration of [Applicant's Name]'s visa application. Should you require any further information, feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position/Title]

[Your Organization/Institution]