

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, ZIP Code]

Dear Sir/Madam,

Subject: Application for J-1 Visa

I am writing to formally apply for a J-1 Visa to participate in [specific program name or exchange program] starting on [start date] and concluding on [end date].

I am currently [briefly describe your current status, e.g., a student at XYZ University, an intern at ABC Company, etc.]. I have been accepted to [describe the program or opportunity, including the organization or institution, location, and purpose].

[Explain why you want to participate in the program and how it aligns with your academic or career goals. Include any relevant experiences or skills.]

Enclosed with this letter are the following documents to support my application:

- Form DS-2019
- Completed Form DS-160
- Passport copies
- Financial support documentation
- Program acceptance letter
- [Any additional documents as required]

Thank you for considering my application. I look forward to the opportunity to contribute to and gain from this valuable experience.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]