

[Your Name]
[Your Position]
[Your Company/Organization Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Position]
[Recipient Company/Organization Name]
[Recipient Address]
[City, State, Zip Code]

Subject: FQDN Ownership Verification

Dear [Recipient Name],

I am writing to verify ownership of the Fully Qualified Domain Name (FQDN) [insert FQDN], which is registered under [Your Company/Organization Name].

This letter serves as confirmation that [Your Company/Organization Name] has full ownership and control over the aforementioned domain. The domain was registered on [insert registration date] and is active until [insert expiration date].

For further verification, the domain management details can be found at [insert relevant domain registrar link] or by contacting the registrar directly at [registrar contact information].

If you have any questions or require additional information, please do not hesitate to contact me at [your email or phone number].

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Position]
[Your Company/Organization Name]