

[Your Name]
[Your Position or Title]
[Your Organization or Institution]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Scholarship Committee/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name or "Scholarship Committee"],
I am writing to enthusiastically recommend [Student's Name] for the JVC Scholarship. I have had the pleasure of knowing [him/her/them] for [duration] as [his/her/their] [teacher/mentor/supervisor] in [context, e.g., academic, extracurricular activities].
[Student's Name] has consistently demonstrated [specific qualities/skills related to the scholarship, e.g., leadership, dedication, academic excellence]. [Provide specific examples of achievements, contributions, or experiences that highlight these qualities.]
In addition to [his/her/their] academic prowess, [Student's Name] is also [mention any relevant personal qualities or community involvement].
[Provide examples to support your points.]

I firmly believe that [Student's Name] is an excellent candidate for the JVC Scholarship and will make the most of this opportunity. [He/She/They] has the potential to [discuss future goals and how the scholarship will assist in achieving them].

Thank you for considering this recommendation. Please feel free to contact me at [your phone number] or [your email] if you have any questions or require further information.

Sincerely,
[Your Name]
[Your Position or Title]