

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Scholarship Committee/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name/Scholarship Committee],
Subject: Appeal for JVC Scholarship Decision
I hope this letter finds you well.

1. ****Introduction:****

- Briefly introduce yourself and state your purpose for writing the appeal letter.

2. ****Context of Original Application:****

- Mention the scholarship you applied for, the date of your application, and the outcome you received.

3. ****Reasons for Appeal:****

- Clearly outline the reasons why you believe the original decision should be reconsidered. Include any new information, extenuating circumstances, or additional achievements that were not part of your initial application.

4. ****Supporting Evidence:****

- Mention any documents or references you are including to support your appeal (e.g., transcripts, letters of recommendation, personal statements).

5. ****Conclusion:****

- Reiterate your appreciation for the scholarship committee's time and consideration. Express your hope for a positive outcome.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]