

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Title]
[Institution/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the residency program at [Institution/Organization Name], as advertised on [where you found the program]. With a strong academic background and hands-on experience in [your field of medicine/specialty], I am eager to contribute to and learn from your esteemed program.

During my time at [Your Medical School/Institution Name], I have developed a solid foundation in [relevant skills or experiences], and I am drawn to your program because of [specific reasons related to the program or institution]. I believe that my dedication to patient care, along with my [mention any relevant skills, research, or experiences], make me a strong candidate for the residency.

I have had the opportunity to work with [mention any relevant experiences, mentors, or projects] that have further fueled my passion for [specific field], and I am excited about the potential to develop my skills within your program.

Thank you for considering my application. I look forward to the opportunity to discuss my candidacy further.

Sincerely,
[Your Name]