

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]

[Scholarship Committee's Name]
[Scholarship Organization's Name]
[Organization's Address]
[City, State, Zip Code]

Dear [Scholarship Committee's Name or "Members of the Scholarship Committee"],

I am writing to express my interest in the [Scholarship Name] and to submit my application for consideration.

****Introduction:****

- Briefly introduce yourself (name, school, grade level).
- State the purpose of your letter (application for the scholarship).

****Academic Achievements:****

- Highlight your academic accomplishments (GPA, honors, relevant courses).
- Mention any awards or recognitions received.

****Extracurricular Activities:****

- Describe your involvement in sports, clubs, or community service.
- Emphasize leadership roles or contributions.

****Career Goals:****

- Explain your future aspirations (college major, career goals).
- Relate these goals to how the scholarship will support them.

****Personal Statement:****

- Share a brief personal story or challenge that shaped you.
- Discuss your values and what motivates you.

****Conclusion:****

- Thank the committee for considering your application.
- Express enthusiasm for the opportunity and your readiness to contribute positively to the community.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]