

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Clerk of Court's Name]
[Name of Courthouse]
[Address of Courthouse]
[City, State, Zip Code]

Dear [Clerk of Court's Name],

I hope this letter finds you well. I am writing to formally request an exemption from jury duty, which is scheduled for [insert date], due to medical reasons.

I have been advised by my healthcare provider that my current medical condition inhibits my ability to serve on a jury effectively. [Briefly explain your medical condition, if comfortable, such as "I am undergoing treatment for a serious illness" or "I have a condition that requires ongoing medical attention."]

Attached you will find a letter from my healthcare provider confirming my medical situation and recommending my exemption from jury duty.

I appreciate your understanding and consideration of my request. Please let me know if you require any further information or documentation.

Thank you for your attention to this matter.

Sincerely,

[Your Name]