

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Clerk of the Court's Name]
[Courthouse Name]
[Address]
[City, State, Zip Code]

Dear [Clerk of the Court's Name],

I am writing to formally resign from my position as a juror for the case [Case Name/Number], scheduled for [Trial Date]. Due to [brief reason for resignation, e.g., personal circumstances, health issues], I am unable to fulfill my duties as a juror.

I understand the importance of serving on a jury and regret any inconvenience my resignation may cause. Thank you for your understanding.

Sincerely,

[Your Name]

[Juror ID Number if applicable]