

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Clerk of Court's Name]
[Court's Address]
[City, State, Zip Code]

Dear [Clerk of Court's Name],

Re: Jury Duty Application for Financial Hardship

I hope this message finds you well. My name is [Your Name], and I have been summoned for jury duty on [summons date]. I am writing to respectfully request a deferral or exemption from this obligation due to financial hardship.

[Explain your financial situation briefly, including any relevant details such as employment status, income, expenses, and any dependents you may have. Be concise and to the point.]

Given my current circumstances, serving on a jury at this time would pose a significant financial burden on me and my family. [You can also mention any efforts you've made to prepare or arrange for this obligation previously.]

I kindly ask for your consideration regarding my request for financial hardship exemption from jury duty. I am willing to provide any additional documentation if necessary.

Thank you for your attention to this matter. I appreciate your understanding, and I look forward to your response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]