

[Your Name]
[Your Title/Position]
[Institution/Organization Name]
[Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title/Position]
[Juvenile Detention Center Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to propose a collaboration aimed at providing essential counseling services for juveniles detained at [Juvenile Detention Center Name]. Our organization, [Your Organization Name], specializes in [briefly state the mission or focus of your organization], and we believe that our support can greatly benefit the youth in your facility.

We would like to offer the following services:

1. Individual counseling sessions
2. Group therapy workshops
3. Parent and family counseling
4. Crisis intervention support

Our goal is to address the mental health needs of the detained youth and provide them with the tools they need for personal growth and rehabilitation. We aim to schedule an initial meeting to discuss how we can effectively integrate our services into your existing programs.

Thank you for considering this proposal. I look forward to the possibility of working together to support the youth in your care. Please feel free to contact me at [Your Phone Number] or [Your Email Address] to arrange a meeting.

Sincerely,

[Your Name]
[Your Title/Position]
[Organization Name]