

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Judicial Review Body/Agency]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Request for Judicial Review

I am writing to formally request a judicial review regarding [briefly describe the decision or action you are contesting, include any relevant references such as case number or date of decision].

The grounds for this request are as follows:

1. [First ground for review]
2. [Second ground for review]
3. [Any additional grounds for review]

I believe that the decision made on [date of decision] was [explain why you believe the decision was incorrect, unfair, or unlawful].

In accordance with [cite relevant laws or regulations], I am submitting this request within the designated timeframe. I have enclosed [list any documents you are including, e.g., copies of decisions, evidence, etc.] to support my case.

I respectfully request that the review be conducted, and I would appreciate any guidance on the next steps in this process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]