

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Customer Service/Enrollment Department],

Subject: Enrollment in Loyalty Program

I hope this message finds you well. I am writing to express my interest in enrolling in your loyalty program, [Program Name]. I am excited about the benefits and rewards offered through this program and would like to become an active member.

Please find my details below for the enrollment process:

- Full Name: [Your Full Name]
- Email: [Your Email Address]
- Phone Number: [Your Phone Number]
- Address: [Your Address]
- Date of Birth: [Your Date of Birth]
- Customer ID (if applicable): [Your Customer ID]

If there are any additional forms or information required for my enrollment, please let me know. I appreciate your assistance and look forward to being a part of your loyalty program.

Thank you for your time.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]