

[Your Company Letterhead]

[Date]

[Customer's Name]

[Customer's Address]

[City, State, Zip Code]

Dear [Customer's Name],

Thank you for choosing [Your Company Name] for your recent [purchase/service]. We value your feedback and would love to hear about your experience.

Our goal is to ensure that each of our customers has a positive experience, and your insights are crucial in helping us achieve that.

Please take a moment to share your thoughts on the following:

- What did you enjoy most about your experience?
- Are there any areas where you think we could improve?
- Would you recommend us to others? Why or why not?

Your feedback is essential to us, and as a token of our appreciation, we are offering you [incentive, if applicable] for completing this feedback request.

Thank you for your time, and we look forward to hearing from you soon!

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Contact Information]

[Website URL]