

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Department/Agency Name]
[Office Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Request for Food Stamp Support

I hope this letter finds you well. I am writing to formally request assistance through the Supplemental Nutrition Assistance Program (SNAP) due to my current financial situation.

[Briefly explain your current circumstances, such as loss of employment, health issues, or any other relevant details that have impacted your ability to secure food.]

As a result of these challenges, I am struggling to provide sufficient food for myself and my family. [You may include specific details about your household members, ages, and any special dietary needs they may have.]

I kindly ask you to consider my application for food stamp support to help alleviate the strain on our resources. I have attached all necessary documentation, including [list documents, e.g., income statements, identification, medical records, etc.].

Thank you for your attention to this matter. I appreciate your understanding and support during this difficult time. Please feel free to reach out to me at [your phone number] or [your email address] if you require any further information.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]