

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Food Stamp Office Name]
[Office Address]
[City, State, Zip Code]

Dear [Recipient's Name or "Food Stamp Office"],
I am writing to apply for food stamp assistance. Due to [briefly explain your situation, e.g., loss of job, increased expenses, etc.], I am facing financial hardship and need support to provide for myself and my family. I have attached the required documents for your review. Please let me know if any additional information is needed.
Thank you for considering my application. I look forward to your prompt response.
Sincerely,
[Your Name]