

[Your Name]  
[Your Position]  
[Your Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Recipient Position]  
JTV

[Recipient Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to formally request sponsorship from JTV for [specific event/project name] taking place on [event date] at [event location].

[Briefly explain the event/project, its purpose, and the target audience. Include any relevant statistics or impact information.]

We believe that partnering with JTV would not only enhance the impact of our event but also provide significant visibility and engagement opportunities for your brand among [target audience].

In return for your sponsorship, we would be delighted to offer you [list benefits, such as logo placement, recognition in promotional materials, speaking opportunities, etc.].

We are seeking a sponsorship amount of [specific amount or range] to help cover [briefly outline how the funds will be used].

I would love the opportunity to discuss this partnership further. Please feel free to contact me at [your phone number] or [your email]. Thank you for considering our request, and I look forward to the possibility of working together.

Warm regards,

[Your Name]  
[Your Position]  
[Your Organization]