

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Date]
[Recipient's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Recipient's Name],
I am writing to express my interest in the Junior [Position Title] position advertised at [Company's Name]. With my [relevant educational background or experience], I am excited about the opportunity to contribute to your team and learn from industry professionals. During my time at [Previous Experience or Education], I developed skills in [specific skills related to the job]. I am particularly drawn to this role because of [specific reason related to the company or position]. I believe that my [mention any relevant attributes or experiences] would be an asset to your team.

I am eager to bring my strong work ethic and enthusiasm for [industry or field] to [Company's Name]. I am excited about the possibility of contributing to [mention any specific project or goal of the company].

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to the success of [Company's Name].

Sincerely,
[Your Name]