

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Employer's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the Junior [Job Title] position at [Company's Name] as advertised on [where you found the job listing]. With a [Your Degree] in [Your Field] from [Your University] and a passion for [relevant skills or interests], I am excited about the opportunity to contribute to your team.

During my time at [Your University/Previous Job/Internship], I developed skills in [specific skills related to the job], which I believe would be beneficial for [Company's Name]. I am particularly drawn to this position because of [specific reason related to the company or position].

I am a proactive learner and a dedicated team player, keen to bring my skills and enthusiasm to [Company's Name]. I am confident that my adaptability and eagerness to develop further in the field will allow me to make a positive impact.

Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,  
[Your Name]