

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]

[Employer's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the Junior [Position Title] position at [Company's Name] as advertised on [Where You Found the Job Posting]. With a [Your Degree] in [Your Field] from [Your University] and [any relevant experience, internships, or skills], I am excited about the opportunity to contribute to your team.

During my time at [Previous Job/Internship or University], I developed strong skills in [relevant skills or technologies]. I am particularly drawn to [Company's Name] because of [specific reason related to the company or its mission]. I am eager to learn from experienced professionals and contribute to innovative projects.

I am a quick learner and a team player, and I am confident that my positive attitude and commitment to excellence will make a valuable addition to your team. I would love the opportunity to discuss how my background and enthusiasm for [industry/field] align with the goals of [Company's Name].

Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,  
[Your Name]