

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]  
[Employer's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the Junior [Job Title] position at [Company's Name] as advertised on [where you found the job posting]. With my educational background in [Your Field of Study] and my passion for [Industry/Field], I am excited about the opportunity to contribute to your team.

During my time at [Your University/College], I gained valuable experience in [relevant skills or experiences]. I completed [specific project or internship], where I [describe your tasks/achievements]. This experience taught me the importance of [relevant lesson] and reinforced my desire to pursue a career in [Industry/Field].

I am particularly drawn to [Company's Name] because of [specific reason related to the company or its values/mission]. I admire your commitment to [something notable about the company] and believe that my skills in [relevant skill] and [another relevant skill] will allow me to make a valuable contribution to your team.

I am eager to learn and grow within [Company's Name] and am confident that my positive attitude and dedication will enable me to thrive in this role. I look forward to the opportunity to discuss my application further.

Thank you for considering my application. I hope to speak with you soon.

Sincerely,  
[Your Name]