

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the Junior [Job Title] position listed on [where you found the job posting]. With my background in [relevant field or experience], I am eager to contribute my skills to [Company's Name] and grow in my professional journey.

During my time at [Previous Institution/Company], I [briefly describe a relevant experience or achievement]. This experience has equipped me with [specific skills or knowledge] that I believe would be valuable at [Company's Name].

I am particularly drawn to this position because [mention something specific about the company or role that appeals to you]. I am excited about the opportunity to work with a dedicated team and to contribute to [specific project or goal related to the company].

I have attached my resume for your review, and I look forward to the opportunity to discuss my application further. Thank you for considering my application.

Sincerely,
[Your Name]