

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Gym Name]
[Gym Address]
[City, State, Zip Code]

Dear [Gym Manager's Name],

Subject: Notification of Health Concern

I hope this message finds you well. I am writing to bring to your attention a health concern that I have experienced while using the facilities at [Gym Name].

[Briefly describe the health concern, including any relevant details such as date(s), specific location within the gym, and actions taken.]

I believe this issue may require immediate attention to ensure the safety and well-being of all gym members. I appreciate your understanding and prompt action in addressing this concern.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Name]

[Your Membership Number] (if applicable)