

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Position]

Jysk

[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Letter of Clarification Regarding Jysk Policies

I hope this message finds you well. I am writing to seek clarification on the following policies of Jysk that I believe require further explanation:

1. ****Policy Name/Area****: [Brief description of the policy or area needing clarification]
2. ****Details****: [Specific questions or points of confusion regarding the policy]

I appreciate your assistance in helping to clarify these matters. Understanding these policies will greatly assist me in [explain how it will help you, e.g., making informed decisions, ensuring compliance, etc.].

Thank you for your attention to this matter. I look forward to your prompt reply.

Sincerely,

[Your Name]
[Your Position/Title, if applicable]
[Your Company, if applicable]