

****Subject:** Request for JQL Query Details**

****Hi [Recipient's Name],****

I hope this message finds you well. I am currently working on [briefly describe the project or task] and would like to request assistance in obtaining the details for a JQL query.

****Specifics of the Request:****

- ****JQL Query Name:**** [Name of the query, if known]

- ****Purpose of the Query:**** [Brief explanation of why you need the query]

- ****Key Parameters:**** [Mention any specific filters or criteria you are interested in]

- ****Deadline:**** [If applicable, mention any deadlines for when you need this information]

If you could provide the query details or direct me to the relevant resources, I would greatly appreciate it.

Thank you for your help!

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]

[Your Company]