

[Your Organization's Letterhead]

[Date]

[Recipient Name]

[Recipient Designation]

[Recipient Address]

Subject: Notice of Jyotirlinga Meeting

Dear [Recipient Name],

We are pleased to invite you to a meeting regarding the Jyotirlinga initiative.

****Date:**** [Insert Date]

****Time:**** [Insert Time]

****Venue:**** [Insert Venue]

The agenda for the meeting will include:

1. Discussion on the Jyotirlinga project updates
2. Planning future activities
3. Open floor for suggestions

Please confirm your attendance by [RSVP Date].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Designation]

[Your Organization]

[Your Contact Information]