

I'm unable to create images directly. However, I can provide you with a text-based template that you can easily format into a JPEG later. Here's a simple resignation letter template:

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Manager's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day, typically two weeks from the date above]. I appreciate the opportunities I've had during my time at [Company's Name] and am grateful for the support and guidance I've received. I've enjoyed working with the team and have learned a lot that I will carry with me in my career.

Please let me know how I can assist during the transition period. I hope to stay in touch, and I wish [Company's Name] continued success in the future.

Thank you once again for everything.

Sincerely,

[Your Name]

Feel free to convert this text into a JPEG format using any image-editing software.