

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]
[Recipient Name]
[Job Title]

JPMorgan Chase
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my enthusiasm for the internship opportunity at JPMorgan Chase as advertised on [where you found the internship posting]. With a strong academic background in [Your Major/Field of Study] and relevant experience in [related experience or projects], I am eager to contribute to your team while expanding my knowledge in the finance sector.

Throughout my studies at [Your University], I have developed a solid understanding of [specific skills or topics relevant to the internship]. Additionally, my previous internship at [Previous Company/Organization] allowed me to further hone my skills in [specific skills or tasks relevant to the role], where I successfully [mention any relevant accomplishments or responsibilities].

I am particularly drawn to this internship at JPMorgan Chase because [specific reason related to the company or its values]. I believe my [mention any unique skill or perspective] aligns well with your team's goals, and I am excited about the opportunity to contribute to [specific project or initiative at JPMorgan].

Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you. I am available at your convenience for an interview and can be reached at [Your Phone Number] or [Your Email Address].

Sincerely,
[Your Name]