

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Employer's Name],

Thank you for offering me the [Job Title] position at [Company's Name]. I am excited about the opportunity and am confident that my skills will contribute to the team's success.

After reviewing the offer, I would like to discuss the base salary. Based on my research and experience in [specific industry or role], I believe a salary of [proposed amount] would be more aligned with my qualifications and the value I will bring to the company.

I am eager to join your team and look forward to your response.

Thank you for considering my request.

Best regards,

[Your Name]