

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Agency/Department Name]
[Agency Address]
[City, State, Zip Code]

Subject: Food Stamp Eligibility Confirmation

Dear [Recipient Name],

I hope this letter finds you well. I am writing to confirm my eligibility for the food stamp program, as requested in our previous correspondence. Please find below the relevant details regarding my application:

- **Applicant Name:** [Your Full Name]
- **Case Number:** [Your Case Number]
- **Date of Application:** [Date of Your Application]
- **Household Size:** [Number of People in Your Household]
- **Income Information:** [Brief Overview of Income and Source]
- **Assets:** [Brief Overview of Assets and Value]

I have attached the required documents to support my eligibility determination, including [list any attached documents, e.g., proof of income, identification, etc.].

Please let me know if you need further information or additional documents to complete my eligibility review. I appreciate your assistance and look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]