

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Organization/Agency Name]
[Address]
[City, State, ZIP Code]

Subject: Food Stamp Documentation Request

Dear [Recipient's Name],

I am writing to provide the necessary documentation for my application for food stamp benefits. Below is a list of the enclosed documents for your review:

1. Copy of my identification (Driver's License, State ID, etc.)
2. Proof of income (pay stubs, tax returns, etc.)
3. Household expenses documentation (rent/mortgage statements, utility bills, etc.)
4. Social Security Numbers for all household members
5. Any additional supporting documents as required

Thank you for your assistance in processing my application. If you require any further information or additional documentation, please do not hesitate to contact me.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]