

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Agency Name]
[Agency Address]
[City, State, Zip Code]

Subject: Request for Increase in Food Stamp Benefits

Dear [Agency Official's Name or "To Whom It May Concern"],
I hope this letter finds you well. I am writing to formally request an increase in my food stamp benefits due to [briefly explain your situation, e.g., changes in income, increased expenses, family size, etc.].

Since my last evaluation, my financial situation has changed, and I am finding it increasingly difficult to meet my monthly nutritional needs. [Provide specific details, such as changes in employment status, unexpected medical expenses, or increased household size.]

I believe that an adjustment to my benefits would provide the assistance I need during this challenging time. I would appreciate your consideration of my request and look forward to your prompt response. Thank you for your attention to this matter.

Sincerely,
[Your Name]
[Your Case Number, if applicable]