

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the [specific internship position] at [Company's Name] as advertised on [where you found the internship listing]. I am currently a [Your Major] student at [Your University] and believe that my skills and passion for [industry/field] align well with the goals of your company.

During my academic career, I have developed a strong foundation in [relevant skills or coursework], which has prepared me for practical applications in [specific tasks related to the internship]. I also had the opportunity to [mention any relevant experience, projects, or volunteer work], which enhanced my understanding of [specific skills or knowledge relevant to the internship].

I am particularly drawn to this internship at [Company's Name] because [mention any specific reason related to the company or its projects]. I am eager to contribute my abilities and enthusiasm while learning from the talented team at your organization.

I would love the opportunity to discuss how my background, skills, and interests align with the needs of your team. Thank you for considering my application. I look forward to the possibility of contributing to [Company's Name] and hope to hear from you soon.

Sincerely,
[Your Name]