

**\*\*Template for a JV Admission Letter\*\***

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[School/Organization Name]

[School Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally apply for admission into the Junior Varsity [Sport/Activity] team at [School/Organization Name] for the upcoming [Year/Season].

**\*\*Step 1: Introduction\*\***

- Clearly state your purpose for writing.
- Mention your interest in the specific JV team.

**\*\*Step 2: Background Information\*\***

- Provide a brief background about yourself (e.g., age, grade level).
- Include relevant experience in the sport/activity.

**\*\*Step 3: Commitment and Enthusiasm\*\***

- Express your commitment to the team.
- Highlight your passion for the sport/activity and how you can contribute to the team.

**\*\*Step 4: Request for Consideration\*\***

- Politely request consideration for your admission to the team.
- Ask if there are any further steps you need to take.

**\*\*Conclusion\*\***

Thank you for your time and consideration. I look forward to the opportunity to contribute to and grow with the [Sport/Activity] team at [School/Organization Name].

Sincerely,

[Your Name]

[Grade Level]